

Key information concerning your subsidised German course and the final integration test

Dear Sir or Madam,

Learning German is a prerequisite for your integration in Austria. The Austrian Integration Fund (ÖIF) will provide you with a government-funded German language course. Once you make use of this service, you commit yourself to participate in, cooperate with regard to, and complete such German course. This means that you will

- **attend the course on a regular basis,**
- **participate and cooperate actively in class and**
- **complete the course by taking an ÖIF integration test.**

Registering for German courses

- Upon registering for a German language course you will receive a certificate of registration. Please submit it immediately to your counsellor at the public employment service (AMS).
- Deregistering for a course is only possible in justified cases. In such case, please submit any certificate specifying the reason for deregistration to your course provider (institution providing the course).
- Once you have started a course you will no longer be able to change it for another course.

Absence from German courses

- Should you be unable to attend class for a full day, or parts thereof, please inform the institution immediately and provide a certificate to this effect (e.g. a report on your inability to work or a sick leave certificate). Your absence is only pardoned if you provide the respective certificate.
- If you stop attending a course without stating any reason, you will be deregistered. Deregistration may lead to sanctions concerning the payment of any minimum benefit („Mindestsicherung“) you may receive. Following deregistration, the ÖIF may cease to provide any further support in the form of German courses to you.

Rules for integration tests

- Once you have registered for an integration test, deregistering from the test will only be possible in justified cases. In such case, please submit a certificate stating the reason for deregistration to your course provider.
- ÖIF integration tests are subject to legal rules and security provisions that must be complied with. You will receive detailed information on this during the course or any time from the ÖIF. In any event, valid proof of identity is required before taking a test.
- Deceptive behaviour with regard to identity or use of illegitimate means is considered fraud and invariably entails disqualification. ÖIF reports any fraud or attempted fraud to the police.
- If you are denied access to a course or test ÖIF will no longer provide support for a language course or test on the same language level.

Taking a proactive role en route to integration

There are multiple forms of support available to you in your effort to learn German and become integrated in Austria. Successful integration requires you to take an active part in the process of learning German and integrating into Austria's society and professional life. The integration activities provided by the ÖIF are based on key principles and rules of living together in Austria – be it the counselling services provided by the integration centres, the Values and Orientation courses, or the ÖIF-funded German courses, which also provide in-depth knowledge on values and orientation. In addition to regulatory integration activities, there is a vast array of services related to German language learning, information and counselling – all of which support your integration in Austria (see the attached information sheet for further information). We advise you to make use of these services to facilitate your speedy integration in Austria!

Please contact your course provider or the ÖIF Integrationszentrum in your state directly:

www.integrationsfonds.at/standorte

We wish you all the best for a successful integration in Austria!

Sincerely,
Austrian Integration Fund
Österreichischer Integrationsfonds (ÖIF)

Eine arabischsprachige Übersetzung dieses Schreibens finden Sie auf www.integrationsfonds.at/SPA
على الرسالة لهذه العربية باللغة ترجمة على العثور يمكن www.integrationsfonds.at/SPA

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A German translation of this letter can be found at www.integrationsfonds.at/SPDE